

4A. Consideration of adopting Resolution 2023-17 authorizing the preparation of a Feasibility Report for the 7th Street Retaining Wall and Sidewalk Improvements project and approval of a contract with Hakanson Anderson to provide engineering services at a price of \$61,200

Prepared by: Public Works Director/City Engineer	Meeting Date: 2/13/2023	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item
Reviewed by: Project Engineer, Finance Director	Approved by: City Administrator	

ACTION REQUESTED

Motion to adopting Resolution 2023-17 authorizing the preparation of a feasibility report and approval of a contract with Hakanson Anderson to provide engineering services for the 7th Street Retaining Wall and Sidewalk Improvements Project.

PREVIOUS COUNCIL ACTION

January 9, 2023: City Council authorized SEH to provide engineering services for the 7th Street Retaining Wall and Sidewalk Improvements project for a total cost of \$60,100.

REFERENCE AND BACKGROUND

After engineering services were authorized, it was determined that the low quote for engineering services did not include construction administration and construction inspection. Hakanson Anderson’s proposal was the lowest that included both construction administration and inspection.

With the construction of the Wiha Tool project expected to start in the spring of 2023, a large portion of the sidewalk gap on the north side of 7th Street between State Highway 25 and Washington Street will be filled. Staff proposes that the approximately 1000’ of missing sidewalk be constructed to allow for safer pedestrian passage in this area. Also, a section of retaining wall along 7th Street west of State Highway 25 adjacent to the Cub Foods parking lot needs repair. The plan is for this section of wall to be replaced with a wall material similar to what was constructed at the intersection of 7th Street and Highway 25 along Hillside Cemetery. Staff recommends both projects be assessed to benefiting property owners per the City’s current assessment policy.

Minnesota Statutes section 429.021 and 459.14, subd. 7 allow municipalities to recover costs for maintaining and improving public improvements through assessments to benefiting

properties. These projects can be either initiated by property owner petitions or by the City Council ordering the improvement. For a City Council ordered improvement the typical process is as follows:

- Preparation of a Feasibility Study is authorized to evaluate where the proposed project is necessary, cost-effective, and how the project should be assessed including the preparation of a preliminary assessment.
- City Council can either accept or reject the feasibility report. If accepted, a public hearing is ordered on the improvements.
- Hearing notices are posted, and property owner notices are mailed to affected property owners.
- City Council adopts or rejects ordering the improvement to be constructed and advertisement of bids.
- City Council awards or rejects the project. If awarded the preparation of an assessment roll and ordering a public hearing is approved.
- City Council conducts assessment hearing and if approved certified assessments are submitted to the County Auditor.

A request for proposals was posted on the League of MN Cities website and the City website and four proposals were received ranging in price from \$60,100 to \$207,087.

- I. **Budget Impact:** The 2023 budget includes \$400,000 for the west 7th Street Retaining Wall and the sidewalk improvements.
- II. **Staff Workload Impact:** Marginal staff workload is expected with this project.
- III. **Comprehensive Plan Impact:** N/A

STAFF RECOMMENDED ACTION

City staff recommend approving the resolution for the feasibility report as well as approving the contract with Hakanson Anderson to provide engineering services at a price of \$61,200.

SUPPORTING DATA

- A. Resolution 2023-17
- B. Retaining Wall Replacement Map
- C. Sidewalk Replacement Map

**CITY OF MONTICELLO
WRIGHT COUNTY, MINNESOTA
RESOLUTION NO. 2023-17**

**AUTHORIZING FEASIBILITY REPORT FOR 7TH STREET RETAINING WALL AND SIDEWALK
IMPROVEMENTS PROJECT**

WHEREAS, it is proposed to improve or construct the following:

- Construct sidewalk on north side of 7th Street between State Highway 25 and Washington Street
- Repair retaining wall along 7th Street west of State Highway 25 adjacent to Cub Foods parking lot

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MONTICELLO, MINNESOTA: That the proposed improvement be referred to Hakanson Anderson for study and that they are instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

ADOPTED BY the Monticello City Council this 13th day of February, 2023.

CITY OF MONTICELLO

Lloyd Hilgart, Mayor



ATTEST:

Jennifer Schreiber, City Clerk

7th Street Retaining Wall



1 in = 67 Ft



-  City Boundary
-  Parcels



 Retaining Wall Replacement

7th Street Sidewalk



1 in = 200 Ft

 City Boundary
 Parcels

 Proposed Sidewalk (City Project)
 Proposed Sidewalk (Private Development Project)